

# Law Society of Yukon

#304 – 104 Elliott Street

Whitehorse, Yukon Y1A 0M2

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## FORM 10

### Application to be a Non-Practising Member

(Rule 82)

#### Name

Last Name	First Name	Middle Name(s)
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#### Contact Information:

Name of Firm/Employer			
Street			
City	Province/Territory	Country	Postal Code
Telephone (    )	Fax (    )	Email Address	

Note:

All required records and information must be submitted to the Credentials Committee before your application will be considered valid.

If supporting documentation will be submitted separately from the application, please advise our office.

1. I apply to the Law Society of Yukon (Society) under rule 82 to change membership from being an active member to a non-practicing member. Included with this application are the following:

- Completed Form 19 – Trust Account Report, if required
- Completed Form 16 – CPD Report, if required

2. I apply to be a non-practicing member effective: \_\_\_\_\_  
month/day/year

3. Check the box(es) that apply to you:

I provide legal services as an active member in Yukon only as an employee of a government, or as an employee of an employer who does not provide legal services, and as such do not hold money or other property in trust for any person. All files and important documents in relation to my provision of legal services in Yukon will remain with my employer (provide name and address of employer):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OR

I provide legal services as an active member in Yukon through a law firm and all files and important documents in relation to my provision of legal services in Yukon will remain with the law firm.

Money held in trust by me was held in the trust account of the law firm, and other property held in trust, if any, was held in trust by the law firm.

I have returned any money and/or property held in trust by me to the client or other person on whose behalf it was held, or, the money and/or property will continue to be held in trust by the law firm under a written arrangement with the client or other person on whose behalf the money and/or property was held, subject to any conditions that may apply. The law firm's name and address is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OR

**If you answer no to any of questions a) to e) below, provide details on a separate sheet.**

My provision of legal services in Yukon is as a sole practitioner and:

a. I have arranged with each of my clients to transfer or close my open files with those clients.  Yes  No

b. I have arranged for wills, titles and any other important documents in my possession or control to be returned to the client or transferred to the possession of another person as instructed by the client.  Yes  No

c. I have arranged for the books, records and accounts required to be maintained by me under Division 16 to be kept in the form and for the periods required under subrule 163(6)(c).  Yes  No

d. With respect to all money and other property held in trust for a client or other person, I have returned the money and property to the client or other person on whose behalf it is was held, or under a written arrangement with the client or other person on whose behalf it was held, transferred the money or property to another active member subject to any conditions that apply to the money or property under the written arrangement.  Yes  No

e. I had a trust account and filed a final Form 19 – Trust Account Report for the period between the date of my last reporting period and the date my trust account was closed.  Yes  No  N/A

f. My books, records and accounts and any important documents in relation to my provision of legal services in Yukon will be stored at the following address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I have filed a Form 16 – CPD Report confirming I have met the requirements of subrule 94(1) to complete one hour of CPD activities for each full or partial month during the calendar year I was an active member.  Yes  No

I solemnly declare that the information provided in this application is complete and accurate as of today’s date. I make this declaration in support of my application conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the City of \_\_\_\_\_ )  
\_\_\_\_\_, in \_\_\_\_\_ )  
\_\_\_\_\_, this \_\_\_\_\_ )  
day of \_\_\_\_\_, 20\_\_\_\_. )  
 )  
 )  
 )  
\_\_\_\_\_)  
A Notary Public or Commissioner for )  
Oaths in and for: \_\_\_\_\_ )  
\_\_\_\_\_)  
(insert jurisdiction)

\_\_\_\_\_  
Signature of Applicant  
Print name: \_\_\_\_\_