

Law Society of Yukon

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FORM 18

Active Member Certification

(Rule 166(1) and (2))

Name

Last Name	First Name	Middle Name(s)

Contact Information:

Name of Firm/Employer			
Street			
City	Province/Territory	Country	Postal Code
Telephone ()	Fax ()	Email Address	

Under subrule 166(1) an active member:

- in private practice who is resident in Yukon must file a Form 18 – Active Member Certification within six months after the member’s financial year end.
- in private practice who is resident in Yukon and has a trust account must file a Form 19 – Trust Account Report with their Form 18 within six months after the member’s financial year end. (Note: Form 19 may be filed on behalf of a firm of lawyers who share the same trust account, signed by all the members with signing authority.)

Under subrule 166(2) an active member

- in private practice who is not resident in Yukon and has a trust account in Yukon must file a Form 18 – Active Member Certification and Form 19 – Trust Account Report within six months after the member’s financial year end. (Note: Form 19 may be filed on behalf of a firm of lawyers who share the same trust account in Yukon, signed by all the members with signing authority.)

Under subrule 166(3), a member who does not file a Form 18 or Form 19 within six months after the member's financial year end as required under the rules **will be automatically suspended** until the required forms have been filed and the member is notified in writing by the Executive Director that the suspension is lifted, unless an extension was granted pursuant to subrule 166(4) prior to due date.

I, _____, a member of the Law Society of Yukon (Society), certify the following:

1. This Certification covers the reporting period from _____ to _____.

2. My financial year end is _____.

3. During the reporting period (check box that applies to you):

I did not have a trust account in Yukon.

OR

I practised as an employee of a firm that maintains a trust account in Yukon and the firm has or will be filing a Form 19 as required under subrule 166(1)(b). My employer is:

OR

I was a partner or owner of a firm that has a trust account in Yukon and the firm will be filing a Form 19 as required under subrule 166(1)(b). The name of the partnership or firm is:

OR

I practised law as a sole practitioner with a trust account in Yukon and will be filing a Form 19 as required under subrule 166(1)(b).

4. The firm where I practiced devoted the following approximate percentages of time to the areas of practice set out below during the reporting period.:

Real Estate: _____%

Wills/Estates/Trusts: _____%

5. My firm has a system in place to meet the client ID and verification requirements under rules 170 to 175. Yes No

If **no**, please provide an explanation:

Caretaker/Custodian

In the event you are unable to manage or operate your law practice due to some unforeseen circumstances such as poor health, it is prudent to identify a lawyer or law firm capable of being a custodian of your practice.

The Society is requesting that lawyers put their minds to such a potential occurrence.

I have designated a caretaker or custodian of my practice in the event of my death or disability (In most multi-lawyer firms, this question can be answered “yes” when there is a current partnership agreement in place.)? Yes No

Please provide the caretaker or custodian’s name and contact information:

Name: _____

Address: _____

Telephone: _____ Email address: _____

CERTIFICATION

I, _____, have read and understand the provisions of Division 16 and 17 of the Rules of the Law Society of Yukon and certify the above information provided is true and correct.

Date: _____

Signature of Member